

# Minutes OF THE HCSA COMMITTEE

## 1<sup>st</sup> July 2025

[Hallett Community & Sports Association Inc]

<b>Date/time/Place of meeting/Classification</b>	<b>1/7/25 6pm Hallett Hall Supper Room Committee Meeting</b>
<b>Attendees</b>	<b>T Caines, L Brooks, J Brooks, C McGloin, J Fahey, W Lennon, D Galliford, L Tiver, S Arnold</b>
<b>Apologies</b>	<b>Nil</b>
<b>Observers</b>	<b>Nil</b>
<b>Guests</b>	<b>Nil</b>
<b>Quorum</b>	<b>Quorum for this meeting (5) is met.</b>

<b>1</b>	<b>Welcome</b> T Caines welcomed all and opened meeting.
<b>2</b>	<b>Confirmation of minutes from previous meeting</b> Moved C McGloin, Seconded L Brooks that the minutes from the meeting held 20 <sup>th</sup> June 2025 is a true and accurate record. Carried.
<b>3</b>	<b>Business arising from previous minutes</b> <ol style="list-style-type: none"> <li>Public Officer (T Caines) to contact Consumer and Business Services (CBS) and notify of the new committee appointments. <b>Completed</b></li> <li>Meeting with Council regarding leases set for 8<sup>th</sup> July 4pm with CEO and Councillor Brooks. Committee members invited to attend. <b>Ongoing</b></li> <li>Grants to NEOEN regarding picnic tables for Memorial Garden and painting of supper room and kitchen by W Lennon and S Arnold <b>Completed</b></li> <li>Xero software basic plan to be set up for accounting L Brooks <b>Completed</b></li> </ol>
	<b>REPORTS</b>
<b>4</b>	<b>Treasurer</b> Current balances - Cheque account \$23,585.22 and LGFA \$105,525.97 Balance sheet from D Hale as of 19/5/25 Accounts to be paid – AGL \$307.63 due 2/7/25, AGL \$287.01 (oval) due 16/7/25. Treasurer to pay AGL bills and be reimbursed later. Moved T Caines, Seconded C McGloin, carried. Treasurer to advise AGL of new postal address. Happy for Council to continuing paying J Fahey for cleaning. Change of signature forms have been completed and will be returned to Bank SA next week. Discussion of insurances. Will follow up after leases organised. Mobile phone has been cancelled by T Flak. Square payment system hasn't been working. Reimbursement to T Caines \$413 printing, envelopes and CBS. Moved L Brooks, Seconded C McGloin, carried. Treasurer to meet with Griff from Council hopefully next week. Treasurer moved the financial report is true and accurate subject to access of internet banking. Seconded D Galliford, carried.
<b>5</b>	<b>Secretary</b> Discussion re use of rainwater/bore water in kitchen and options to test water Investigate possibility of tank filled with potable water. Secretary to write letter to Council thanking them for work done at old swimming pool precinct.  <b>Correspondence In</b> Letter from ladies craft group regarding poor state of supper room and kitchen of Town Hall. Letter from Susan McGloin also expressing disappointment in the lack of maintenance of the Hallett Hall. Hallett Heartbeat newsletter. RDA Yorke and Mid North bulletin.



Return emails from SA Health and Australian Water Quality Centre  
End Loneliness Day Flyer

**Correspondence Out**

Emails to SA Health and AWQC regarding water testing.  
Replies to Ladies Craft Group and S McGloin assuring discussion at meeting.

**General Business**

1. Discussion re state of cemetery notice board in need of repair. Add to list of maintenance issues. D Galliford to compile ongoing list to prioritise later.
2. Discussion re electricity costs (8 meters). D Galliford to investigate meter boxes and send meter numbers to Treasurer.
3. S Arnold showed work done on building a website on free webpage. \$15 a month fee to upload documents. Decision not to use Facebook as old page is closed down.
4. D Galliford shared a Dares Hill Circuit calendar. Possible fundraiser in the future.

**Meeting ended 7.21pm**

**Next meeting Tuesday August 5<sup>th</sup> 6pm**

**Signed by Chairperson**

I confirm that these minutes are an accurate record of the proceedings of the meeting.



Tristan Caines

