

Hallett Community and Sporting Association Inc.

Committee Meeting

The meeting was held on: 20/06/2025

The meeting was held at: Hallett Hall

The meeting was opened at: 605pm

Attendees Name	Position Title
Chris McGloin, Sue Arnald, Doug Galliford, Wendy Lennon, James Fahey, Jen Brooks, Tony Brooks, Tristan Caines, Lorraine Tiver, Lisa Brooks.	Committee Members

Apologies	Position
Nil	

Observers by invitation	Position
Tony Brooks	Councilor Regional Council of Goyder

Quorum

The quorum for today's meeting is 5. This Quorum has been met.

Confirmation of Previous Minutes

No minutes have been received by retired committee, current committee unable to confirm minutes of last meeting.

Agenda

Committee Member Election Appointments

Chairperson, Deputy Chairperson, Secretary, Treasurer and Public Officer were declared vacant

Nominations received for the positions were,

Chairperson – Tristan Caines Nominated by Jen Brooks, seconded by Lorraine Tiver. Nomination Accepted
Elected unanimously

Deputy Chairperson - Doug Galliford Nominated by Chris McGloin seconded by Sue Arnold. Nomination Accepted. Elected unanimously

Secretary - Jennifer Brooks nominated by Sue Arnold, seconded by Chris McGloin. Nomination Accepted
Sue Arnold, nominated by Wendy Lennon. Nomination declined. Jennifer Brooks Elected unanimously

Treasurer - Lisa Brooks nominated by Chris McGloin, seconded by Doug Galliford. Nomination Accepted
Elected unanimously

Public Officer Appointment

Tristan Caines was appointed as Public Officer. nominated by Sue Arnold, Seconded by Chris McGloin. Elected unanimously

The new Public Officer will contact Consumer and Business Services within 28 days and notify of their appointment.

Financial Reports

Limited financial information was received from the retired committee which was retrieved from the regional council of Goyder. This information was passed to Treasurer for processing with the intentions of providing a financial report at next committee meeting.

General Business

The committee discussed the current situation that the committee is facing with the focus on regaining the new leases for the town. Tristan will contact the council to start the negation process. Lisa Brooks offer to meet with Trish Flack to see if she has any old committee paperwork, the HCSA mobile phone and square payment system etc.

Wendy Lennon and Sue Arnold offered to write 2 grant applications for Neoen's Community Benefit fund that are due to close 30th June 2025,
1 for 2 x picnic tables for the memorial Gardens and 1 for the painting of the supper room.

Jennifer Brooks and Sue Arnald collect quotes to assist in the completion of the grant application.

Motion: "2 Grants be submitted to the Neoen's Community Benefit fund for Picnic tables and painting of supper room in hall"

Moved 1st Wendy, 2nd by Tristan. Passed by unanimous vote

Lisa Brooks requested that Xero software be used for booking and would assist in reports for the committee. Tristan proposed that the treasurer use the Xero basic plan to do the books with reimbursement by HCSA.

Motion: "Xero software to be used for booking keeping with all cost to be meet by HSCA"

Moved 1st Sue, 2nd by Wendy. Passed by unanimous vote

Discussion on good work carried out by previous committee.

Motion "The Committee would like to thank the previous committee for their efforts"

Moved 1st Chris, 2nd by James. Passed by unanimous vote

The Committee agreed on the monthly meeting to be held 1st Tuesday of the month.

Next meeting 1st July at 6pm Hallett Hall.

Meeting Closed at 7:40pm

Signed by Presiding Member

I confirm that these minutes are an accurate record of the proceedings of the mee~~ing~~ng.

Tristan Caines

CHAIRPERSON